

**VILLAGE OF COXSACKIE  
BOARD MINUTES  
April 14, 2025**

Mayor Mark Evans called the Board Meeting to order at 7:04 p.m. Present were Trustee Christopher Hanse, Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Deidre Meier.

Mayor Evans stated that due to a lack of eligible voting quorum, the February 10, 2025 Board Meeting minutes will not be able to be voted on. Past Trustee Donald Daoust is no longer on the Village Board, newly elected Trustee Christopher Hanse would have to abstain, and both Trustee Levine and Trustee Meier need to abstain.

A motion to approve the minutes from the March 6, 2025 Workshop Meeting was made by Trustee Meier and seconded by Trustee Levine. Mayor Evans voted yes. Trustee Levine voted yes. Trustee Meier voted yes. Trustee Hanse and Trustee Irwin abstained. The motion carried.

A motion to approve the minutes from the March 10, 2025 Board Meeting was made by Trustee Irwin and seconded by Trustee Meier. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. Trustee Hanse abstained. The motion carried.

A motion to approve the minutes from the March 25, 2025 Budget Work Session was made by Trustee Meier and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. Trustee Hanse abstained. The motion carried.

**Correspondence Received**

A letter was received from New York Land and Lakes Development, LLC providing required notification that they have submitted a subdivision to the Town of Coxsackie for 3 housing developments adjacent to the Medway Reservoir.

A letter was received from DEC stating that the Village's Water Treatment Plant continues to operate well, and an overall satisfactory rating was assigned for this inspection.

**Correspondence Sent**

A letter was sent to the New York State Department of Health notifying them that the Village has sent out the Annual Water Quality Report to all water users.

Mayor Evans stated that the Village also sent out the Village Annual Update Letter, which is always well received.

**Liaisons & Board Reports**

Mayor Evans stated that the Village Board will dispense with the reading of the monthly department head reports, but that all monthly reports are on file with the Village Clerk.

**Motions & Resolutions**

A motion to approve the request received from Thomas Santillo, of 11559 State Route 9W-Unit 9, for a 12 month, penalty free, payment plan, to pay off his water/sewer account balance in the amount of \$3,447.35 was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the agreement between the Food Pantry and the Village of Coxsackie was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the appointments of the following members to their respective Fire Department positions: Hose 3# Captain-Bryan Proper, Hose #3 1<sup>st</sup> Lieutenant-Brian McGarry, Hose #3 2<sup>nd</sup> Lieutenant-Richard O'Bryan, and D.M. Hamilton Captain-Ricky Craver, D.M. Hamilton 1<sup>st</sup> Lieutenant-Chris Grey, and D.M. Hamilton 2<sup>nd</sup> Lieutenant-Charles Hawkins was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the Peddler's Permit application received from Mr. Ding-A-Ling Ice Cream to vend packaged ice cream in the village from 4/15/25-10/15/25 after completing a successful background check was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the Memorandum of Understanding between the Greene County IDA, the Town of Coxsackie, and the Village of Coxsackie, for the IDA to manage the contract with EDR for the Comprehensive Plan update was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the Crop Walk request from the Coxsackie-Athens Ecumenical Clergy Council Association for Sunday, May 4<sup>th</sup> from 2 p.m.-5 p.m. was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve \$12,000.00 in unexpended funds to complete the dog park fence was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the March 2025 monthly Treasurer's Report was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A roll call vote was taken on Resolution No. 72025-Final Supplemental Environmental Impact Statement-Mountain View Estates Project. Mayor Evans voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The resolution passed.

A motion to approve water/sewer adjustments for the month of March 1-31, 2025 was made by Trustee Levine and seconded by Trustee Hanse. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the bills on General Fund Abstract #11, vouchers 652-717 totaling \$273,325.47; Water Fund Abstract #11, vouchers 358-399 totaling \$53,075.82; Sewer Fund Abstract #11, vouchers 309-343 totaling \$78,313.26; Capital Projects Fund Abstract #11, vouchers 15-16 totaling \$44,848.00; Heroes Banner Fund Abstract #11, vouchers 22-24 totaling \$4,135.45; Owl Project Fund Abstract #11, vouchers 50-55 totaling \$300.00; and Trust & Agency Fund Abstract #11, vouchers 18-19 totaling \$2,709.00 was made by Trustee Irwin and seconded by Trustee Levine. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

## Public Comment Period

No public comments were offered.

Mayor Evans introduced Nicole Schmitt, Chairperson of the Farmers' Market. He stated that the Board asked her to attend tonight in order to go over her plans for the upcoming season.

Nicole Schmitt, Farmers' Market Chairperson, stated that vendor applications have been mailed out, and she has received a lot of applications back. She has kept the fees the same this year. All but two vendors from the previous year are returning. However, she has received a couple of new vendors this year, J&J Farms, & Flowering Sun.

Mayor Evans asked what the dates are for this year's Farmers' Market.

Nicole Schmitt stated that the market will run 5/21/25-10/1/25.

Trustee Irwin asked what the vendor fee is.

Nicole Schmitt stated that the fee is \$200.00 for the season.

Trustee Irwin asked how the vendors pay the fee.

Nicole Schmitt stated that the vendor fees are supposed to be paid upfront.

Mayor Evans stated that Ms. Schmitt has the authority to make sure that the vendors pay upfront, or they are not to set up at the market.

Nicole Schmitt stated that she plans on having a meeting with the vendors two weeks before the start date, in order to make sure all fees are paid, and to iron out any issues.

Trustee Irwin asked if the fee is prorated for those not setting up for the full season.

Nicole Schmitt stated that there is a prorated fee of \$10.00 per space, per week. However, that fee is also due upfront. She said that in the past, the food vendors were not charged. She would like to change that in the future. There is also an issue of musicians being severely underpaid. The current rate is \$100.00 for a solo act, \$125.00 for a duo, and \$150.00 for 3 or more members, or a band. She would like to see this change in the future as well.

Trustee Meier asked if there are different events planned at the market this year.

Nicole Schmitt stated that she plans on having a chili cook-off, which brings in a lot of foot traffic each year, also a cobbler contest in June, and a dog based event since there is talks of the Dog Park, and there is a new K-9 training business in the village. She also is going to be utilizing a 3-week social media plan starting in the first week of May to get the word out. This will help highlight vendors, show pictures of items to be sold, etc.

Trustee Meier suggested that the market do a Kid's Night. This was something that was successful in the past to bring in families.

Nicole Schmitt stated that the Clearwater Sloop also brings in foot traffic. She said that Aaron Flach has reached out about allowing the Farmers' Market to utilize the Wire Event Center in the event of inclement weather. The Farmers' Market does not refund vendor fees in the event of cancellation due to weather.

Mayor Evans stated that Mr. Flach would need a Certificate of Insurance from the Village for this.

Mary Beth Bianconi stated that a recipe swap would be a good idea too. She participated in this, where people would make a recipe using ingredients purchased at the market, and they would bring the finished dish in the following week for everyone to try.

Mayor Evans stated that in the past, the "Chopped" event was successful. It may be a good idea to bring that back.

Trustee Irwin stated that she could assist in organizing this.

Nicole Schmitt stated that a local business has applied to be a vendor also. They would be providing charcuterie.

Trustee Levine asked if there would be changes to the layout of the market this year.

Nicole Schmitt stated that there may need to be changes to the layout, based on the applications received. She will need to space out vendors that sell similar items.

Trustee Meier asked if the music would be moved to the gazebo.

Nicole Schmitt stated that she felt that the music would be too far away. Having vendors underneath the pavilion made it more accessible for all.

Mayor Evans stated that the Village has taken the first step in obtaining reliable wi-fi downtown. Middleburgh Telephone Company will be responsible for installing access points around the park.

Nicole Schmitt stated that this is good news, because she has had at least one vendor turn away because of a lack of reliable wi-fi. She stated that she will need to look into getting more signage as well this year.

Trustee Meier stated that Kim Bender may have the original artwork for the signs.

Nicole Schmitt stated that she will pass around business cards to local businesses.

Mayor Evans stated that the Clerk can assist in sharing anything on social media as well.

A motion to adjourn the Board Meeting was made by Trustee Levine and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,



Nikki Berezna  
Clerk