

Village of Coxsackie

Workshop Minutes

March 6, 2025

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Rodney Levine and Trustee Deidre Meier. Trustee Donald Daoust and Trustee Katlyn Irwin were absent.

Water & Sewer Requests

Mayor Evans stated that the Village Board received a request from Sabrina Rockefeller, of 17 Kings Road, asking for her penalties in the amount of \$75.53 to be waived from her water/sewer account.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Mayor Evans stated that the Village Board received a request from Tammy Hathaway, of 32 Warren Avenue, asking for her penalties in the amount of \$64.95 to be waived from her water/sewer account.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Banking Discussion

Mayor Evans stated that the Village Board needs to have a discussion on the future banking institution for the Village of Coxsackie.

Accounting Services Discussion

Mayor Evans stated that the Village Board needs to have a discussion on seeking Request for Proposals (RFP) for Municipal Accounting Services.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on March 10th.

Dog Park

Mayor Evans stated that there is a meeting scheduled for this Sunday, March 9th at 6:00 p.m. at Village Hall to discuss the new dog park with residents.

Comprehensive Plan Outline

Mayor Evans stated that the Village Board needs to review the Comprehensive Plan Outline received from EDR, DPC. The Contract is to be signed through the Greene IDA.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Town/Hose #3 Contract

Mayor Evans stated that the Village Board needs to review and authorize the Mayor to sign the contract between the Village of Coxsackie, Town of Coxsackie, and Hose Company #3 for fire protection services, provided a Memorandum of Understanding (MOU) is signed by all signatories, that will provide discussion in 2025 on the future of fire apparatus, personnel, Chief's cars, and other issues.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Riverkeeper Sweeper Event 2025

Mayor Evans stated that the Village Board received a request from Terry Lynch asking to hold a Riverkeeper Sweeper Event along the river on May 3rd, and for the assistance from the Village to provide a dump truck for removal of debris.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

2025-2026 Budget Work Session Dates

Mayor Evans stated that the Village Board needs to discuss proposed Budget Work Session dates. Mayor Evans proposed scheduling Budget Work Sessions at 6:00 p.m. on the following dates: March 25th, April 1st, April 8th, and April 15th, with a Public Hearing for Local Law #1 of 2025-Tax Cap Override, for Tuesday, April 15th at 5:30 p.m., and a Public Hearing for the 2025-2026 Proposed Tentative Budget for Tuesday, April 15th at 5:45 p.m.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

New DPW Garage

Mayor Evans stated that the Village Board needs to review and approve awarding the Geotechnical Engineering Services contract to LaBella in the amount of \$13,124.00, and the Land Surveying Services contract to Kaaterskill Associates in the amount of \$15,720.00, for the new Department of Public Works Garage project. Both of these came as recommendations from Delaware Engineering.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Teamsters Health Insurance Agreement Renewal

Mayor Evans stated that the Village Board needs to review and approve the NYS Teamsters Health Insurance Agreement Renewal for health insurance for Department of Public Works employees.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Sunset Vista Mobile Home Park

Mayor Evans stated that the Village Board needs to review and approve sending water shut-off notices to past due water/sewer account located in Sunset Vista Mobile Home Park.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

NYS Comptroller's Fiscal Stress Designation

Mayor Evans stated that the Village Board received the Fiscal Stress Designation from the NYS Comptroller's Office. The Village received a score of 63.3 for 2024, up from the score of 61.7 in 2023, designating the Village as "Moderate Fiscal Stress".

Scott Martell Vacation Sell Back Request

Superintendent of Public Works, Scott Martell, made a request to the Village Board to sell back 1 week of vacation time.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on March 10th.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Fire Chief Stephen Salluce, Jr., Police Chief Samuel Mento, Water Superintendent Adelord Preville, and Chief Wastewater Treatment Plant Operator David Varade.

The following Department heads were excused: Planning Board Chairman Robert Van Valkenburg, Jr., Code Enforcement Officer Michael Ragaini, Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Trustee Meier and seconded by Mark Evans. Mayor Evans voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Nikki Berezna
Clerk