

Village of Coxsackie

Workshop Minutes

August 7, 2025

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Deidre Meier. Trustee Christopher Hanse was absent.

Police Applicant

Mayor Evans stated that the Village Board needs to have a discussion on the most recent potential Police Department applicant.

After deliberation, it was determined that hiring this Police Department applicant will be added as an agenda item at the next Board Meeting on August 11th.

Occupancy Tax Law

Mayor Evans stated that the Village Board needs to review the draft Occupancy Tax Local Law, and schedule a Public Hearing.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on August 11th.

Municipal Accounting Request for Proposals

Mayor Evans stated that Village did not receive any RFP's for municipal accounting services. He will look into reaching out to a couple of firms directly.

New Department of Public Works Garage

Mayor Evans stated that the Village can use \$50,000.00 from the Water Fund, in order to jump start the environmental studies that will enable the Village to get a bond for a new DPW garage.

The Board was in agreement.

Dolan Block Project

Mayor Evans stated that he would suggest that the Village should make the developer of the Dolan Block Project hire a third party engineer inspector.

The Board was in agreement, but this will be revisited along with the Village Engineer when the time comes near.

Banking Discussion

Mayor Evans stated that the Village Board needs to have a discussion on the Village's future banking institution.

This was tabled until all Board Members are present.

Town Hydrant in Diederich's

Mayor Evans stated that the Town of Coxsackie is going to pay almost \$7,500.00 to have a hydrant installed at Diederich's Mobile Home Park, after the devastating fire that took mobile homes last fall. The Village Department of Public Works could install it and charge approximately \$2,000.00, or the Village could donate the work.

After deliberation, it was determined that the Board felt that the Town of Coxsackie should be charged the approximately \$2,000.00.

Riverside Park Cameras

Mayor Evans stated that the Village has about \$20,000.00 in a grant that the Police Department received. He asked Middleburgh Telephone, who did the Wi-Fi in Riverside Park, to develop some specs for the Village that could be used to put out a Request for Proposals.

Scott Martell Vacation Sell Back Request

Mayor Evans stated that the Village Board received a request from Superintendent of Public Works, Scott Martell, asking to sell back 2 weeks of vacation time.

After deliberation, it was determined that this will be added as an agenda item at the next Board Meeting on August 11th.

Skate Park

Mayor Evans stated that the paving at the skate park in McQuade Park is done. The assembly of the equipment pieces started today.

Town of Coxsackie Water/Sewer Billing

Mayor Evans stated that the Village Attorney has drafted an agreement between the Village and the Town, to allow for the Town of Coxsackie to take over the water/sewer billing for the Town accounts.

Dog Park

Mayor Evans stated that the Dog Park Committee is fundraising for various features to be added to the park. The fence is complete, parking area is finished, water fountains and garbage pails installed, and a donated shed should be delivered today. State Telephone will set a pole for electric, and Central Hudson will bring electric back in. The pavilion that is being donated by Delaware Engineering is a couple of weeks out. The Village is aiming for a mid-September opening.

New Police Department Car

Mayor Evans stated that the Village needs to go out to bond for the 2024 Dodge Durango (WDEE75) Pursuit AWD Police Department car in the total amount of \$64,475.37.

This was approved at the July 14th Board Meeting.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna.

The following Department heads were excused: Department of Public Works Superintendent Scott Martell, Police Chief Samuel Mento, Water Superintendent Adelord Preville, Chief Wastewater Treatment Plant Operator David Varade, Planning Board Chairman Robert Van Valkenburg, Jr., Code Enforcement Officer Michael Ragaini, Historic Preservation Commission Chairperson Patricia Maxwell, Fire Chief Stephen Salluce, Jr., and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Trustee Irwin and seconded by Trustee Meier. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 6:59 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nikki Berezna". The signature is written in black ink and is positioned to the left of the printed name and title.

Nikki Berezna
Clerk