

Village of Coxsackie

Workshop Minutes

September 4, 2025

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Christopher Hanse, Trustee Katlyn Irwin, and Trustee Deidre Meier. Trustee Rodney Levine was absent.

Water Tanks Project

Anthony Mantas, Design Engineer with Delaware Engineering, D.P.C., was present to discuss the bids received for the Water Tanks Project with the Board. He stated that Delaware Engineering recommends that the Contract W-2, for General Construction, be awarded to Arold Construction Co. in the amount of \$5,747,700.00. This is for two tanks with a total storage capacity of 1.815 million gallons. He stated that Delaware Engineering recommends that the Contract W2-EC, for the Electrical work, be awarded to O'Connell Electric Company in the amount of \$125,000.00.

After deliberation, it was determined that these bid awards would be added as agenda items for approval at the September 8th Board Meeting.

Correspondence Received

Mayor Evans stated that the Village Board received a thank you card from Carolyn Yusko, on behalf of the Coxsackie Area Seniors, thanking the Village for their annual budgeted donation.

Occupancy Tax Law

Mayor Evans stated that the Public Hearings for the Occupancy Tax Law have been scheduled for Monday, 9/8, before the Board Meeting. The purpose of the hearings are to take comments on proposed Local Law #3 of 2025-The Village of Coxsackie Hotel/Motel Occupancy Tax Law, and proposed Local Law #4 of 2025-The Village of Coxsackie Short-Term Rental Occupancy Tax Law. The hearing on Local Law #3 will commence at 6:30 p.m., with the hearing on Local Law #4 to commence immediately thereafter at 6:45 p.m.

Banking Discussion

Mayor Evans stated that the Village Board needs to have a discussion on the Village's future banking institution.

This was tabled until all Board Members are present.

25 Church Street

Mayor Evans stated that 25 Church Street is apparently abandoned, and the owner is deceased. The Village needs to consider having it removed.

Rebecca Vermilyea-Drainage Issue

Mayor Evans stated that Rebecca Vermilyea has been experiencing a drainage issue at her property of 109 Riverside Avenue. The Superintendent of Public Works, along with an outside contractor, has taken a look at a couple of options, but he would like to have Delaware

Engineering come in and examine the issue.

October Meeting Date (Columbus/Indigenous People's Day)

Mayor Evans stated that the October Board Meeting date falls on Columbus/Indigenous People's Day. He asked the Board Members if they would like to consider moving the October Board Meeting date.

After deliberation, it was determined that the Board Members would like to keep the October Board Meeting date October 13th, and not move it.

Hose Company #3 Firehouse Lease

Mayor Evans stated that the Village needs to sign the Hose Company #3 Firehouse Bay Lease Agreement renewal.

After deliberation, it was determined that this would be added as an agenda item for approval at the September 8th Board Meeting.

Halloween Parade

Mayor Evans stated that Hose Company #3 would like to have a parade from Village Hall, to Hose Company #3 firehouse, on October 25th. They are requesting that Mansion Street be shut down from 3:30 p.m.-4:30 p.m., and Bailey Street be shut down from 3:00 p.m.-6:00 p.m.

After deliberation, it was determined that this would be added as an agenda item for approval at the September 8th Board Meeting.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Police Chief Samuel Mento, Water Superintendent Adelord Preville, and Chief Wastewater Treatment Plant Operator David Varade.

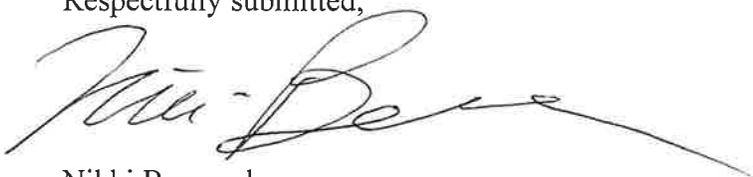
The following Department heads were excused: Fire Chief Stephen Salluce, Jr., Code Enforcement Officer Michael Ragaini, Planning Board Chairman Robert Van Valkenburg, Jr., and Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Trustee Meier and seconded by Trustee Irwin. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,



Nikki Berezna
Clerk