

Village of Coxsackie

Workshop Minutes

October 9, 2025

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Christopher Hanse, Trustee Rodney Levine, and Trustee Deidre Meier. Trustee Katlyn Irwin was absent.

Correspondence Received

Mayor Evans stated that the Village Board received a request from Ari Illan, of 62 Ely Street, asking for his water/sewer penalties to be removed, due to the fact that he was not receiving his water/sewer bills.

Mayor Evans stated that the Village Board received a letter of resignation from Al Preville as Water Superintendent.

Mayor Evans stated that the Village Board received a request from Rose Carman asking for consideration on her additional extraordinary water/sewer charges, due to a water line break in her house.

Mayor Evans stated that the Village Board received a letter from Joan Tailleir, Esq. asking the Board to consider a change to the proposed occupancy tax law.

Correspondence Sent

Mayor Evans stated that a letter was sent to NYS DOT updating them that the handicapped ramps have been installed on the sidewalks at the intersection of Bailey Street and Whitbeck Street, and the Board is re-requesting a crosswalk to be installed there.

Water & Sewer Requests

Mayor Evans stated that a request was received from Aril Illan, of 62 Ely Street, asking for their penalties in the amount of \$864.88 to be removed from their water/sewer account, due to the water/sewer bills not being received and sent to the wrong address.

After deliberation, it was determined that ½ of the penalties would be removed, and a 6 month, penalty free, payment plan would be approved. This would be added as an agenda item for approval at the October 13th Board Meeting.

Mayor Evans stated that a request was received from Rose Carman, of 51 Warren Avenue, asking for consideration of the additional extraordinary charges in the amount of \$1,971.30 on her water/sewer account, due to a water line break in her house.

After deliberation, it was determined that a 6 month, penalty free, payment plan would be approved. This would be added as an agenda item for approval at the October 13th Board Meeting.

Mayor Evans stated that another request was just received from Kelli Chamberlin, on behalf of Raymond Cary, Jr. of 321 Mansion Street, asking for penalties in the amount of \$145.18 to be removed from his water/sewer account.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Occupancy Tax Law

Mayor Evans stated that the Public Hearings for the Occupancy Tax Law were held on September 8th, but the Board decided to leave the public comment period open until this month's Board Meeting. The Village Attorney has since consolidated both Local Laws into a single Local Law (#3), which the Board has reviewed.

After deliberation, it was determined that Local Law #3 of 2025-A Local Law to Create Chapter 135, Article IX of the Village Code of Coxsackie-Hotel Room and Short-Term Rental Occupancy Tax, would be added as an agenda item for approval at the October 13th Board Meeting.

Banking Discussion

Mayor Evans stated that the Village Board needs to have a discussion on the Village's future banking institution. The Board agreed that they would like to switch from the National Bank of Coxsackie to the Bank of Greene County as the official depository.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Riverside Avenue Private Sewer Line Takeover

Mayor Evans stated that Mark Misuraca, Sr. received the video of the sewer line, and it is in good condition. He recommends that the Village takes the sewer line over. It is approximately 400 feet.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Labella Associates

Mayor Evans stated that the Village Board needs to approve Labella Associates as a pre-qualified third-party engineer, to assist Code Enforcement on projects.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Al Preville

Mayor Evans stated that the Village Board needs to accept the resignation received from Al Preville, from the Water Superintendent position.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Wedding Request

Mayor Evans stated that the Village Board has received a request to use the Riverside Park, Pavilion, and Gazebo, for a wedding on August 22, 2026 for an extended period of time.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Riverside Park Cameras

Mayor Evans stated that a proposal was received from Catskill Security Systems in the amount of \$8,112.00 to place cameras at the park. He recommends that the Village approves it, pending NY State Parks approval.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Riverside Festival Fireworks

Mayor Evans stated that the Village Board should consider approving purchasing fireworks from Young Explosives for the Riverside Festival for next year, in order to receive a 10% discount.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

New Police Car Bond

Mayor Evans stated that the Village Board needs to review the draft bond received from counsel.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Insurance Renewal Proposal

Mayor Evans stated that the Village Board needs to review the commercial insurance renewal proposal received from Marshall & Sterling. He has already looked it over, and recommends that it be approved.

After deliberation, it was determined that this would be added as an agenda item for approval at the October 13th Board Meeting.

Trustee Rodney Levine left the meeting at 7:15 p.m.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Fire Chief Stephen Salluce, Jr., Police Chief Samuel Mento, Interim Water Superintendent Christopher Gallagher, and Code Enforcement Officer Michael Ragaini.

The following Department heads were excused: Chief Wastewater Treatment Plant Operator David Varade, Planning Board Chairman Robert Van Valkenburg, Jr., Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

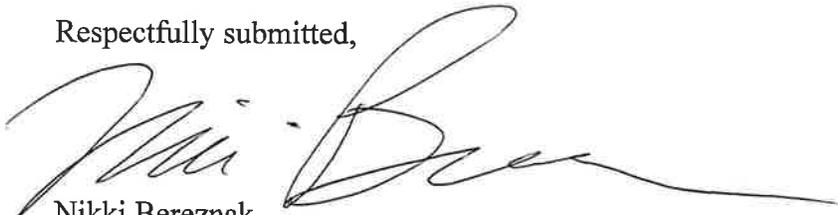
A motion to enter into Executive Session at 7:15 p.m. for the purpose of discussion surrounding a Fire Department complaint was made by Trustee Hanse and seconded by Trustee Meier. Mayor Evans voted yes. Trustee Hanse voted yes. Trustee Meier voted yes. The motion carried.

A motion to come out of Executive Session and return to the regular Workshop Meeting at 7:37 p.m. was made by Trustee Hanse and seconded by Trustee Meier. Mayor Evans voted yes. Trustee Hanse voted yes. Trustee Meier voted yes. The motion carried.

A motion to adjourn the meeting was made by Trustee Meier and seconded by Trustee Hanse. Mayor Evans voted yes. Trustee Hanse voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:29 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nikki Berezna". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Nikki Berezna
Clerk