

Village of Coxsackie

Workshop Minutes

November 6, 2025

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Christopher Hanse, Trustee Katlyn Irwin, and Trustee Rodney Levine. Trustee Deidre Meier was absent.

Correspondence Received

Mayor Evans stated that the Village Board received a letter from Delaware Engineering on costs related to the latest submission for Lead Service Lines.

Mayor Evans stated that the Village Board received a letter from the NYS DEC on a Tank Inspection at the Wastewater Treatment Plant, citing the need for labeling and a chlorine tank gauge.

Mayor Evans stated that the Village Board received an email from Dawn King, of 112 Riverside Avenue, asking for the waiving of a Tax penalty amount of \$129.58, due to a tax bill mailing address mix up.

Tax Bill Request

Mayor Evans stated that the Village Board received a request from Dawn King, of 112 Riverside Avenue, asking for the waiving of her Tax penalty amount of \$129.58, due to a tax bill mailing address mix up.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Health Insurance

Mayor Evans stated that the Village Board needs to review and approve the annual health insurance renewal. In keeping with the same MVP EPO Silver 8 HDHP plan, it will be a 12.96% increase in premiums.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Riverside Park Cameras

Mayor Evans stated that a proposal was received from Catskill Security Systems in the amount of \$9,099.00 to place cameras at the park. This proposal may increase in order to add in additional materials and supplies, before the Board Meeting on Monday. He recommends that the Village approves the use of up to \$12,500.00 in grant money to be spent, pending NY State Parks approval.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Dog Park

Mayor Evans stated that the Village Board needs to appoint Rose Evans as head of the Dog Park Committee.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Riverside Festival

Mayor Evans stated that the Village Board needs to discuss a stipend for Shelley Pascuzzi, and Stefanie Sitzer, who run the annual Riverside Festival. There are other committee chairpersons who receive a similar stipend each year, and these women have done a great job organizing and running the festival.

The Board discussed allotting \$250.00 each.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Eric Voellm Sidewalk Request

Mayor Evans stated that Eric Voellm replaced slate sidewalks in front of his house with concrete, and is asking for a 50% reimbursement, of his \$3,300.00 bill. Unfortunately, instead of following proper procedure of first obtaining two estimates, and supplying that information to the Village for approval, he went out and hired a contractor, and already got the work done.

The Board discussed the option of reimbursing 25% of the total cost, being that he didn't follow proper procedure. 25% of the cost would be \$825.00.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Jet Ski Event

Mayor Evans stated that the Village Board needs to approve the Jet Ski Event for August 15th & 16th, 2026. These are the same folks who had the event this past August. Everything was well organized and successful.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

YMCA Polar Plunge

Mayor Evans stated that the Village Board needs to approve the YMCA Polar Plunge for Saturday, January 10th, at 11:00 a.m. at Riverside Park.

After deliberation, it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Regional Food Bank

Mayor Evans stated that the Village Board needs to approve the Thanksgiving Food giveaway on November 22nd, at the Village Hall parking lot.

After deliberation, it was determined that this would be added as an agenda item for approval at

the November 10th Board Meeting.

Video/Picture Filming Policy

Mayor Evans stated that the Village Board needs to review a draft Video/Picture Filming Policy.

After deliberation it was determined that this would be added as an agenda item for approval at the November 10th Board Meeting.

Department Head Monthly Reports

The following Department heads were excused: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Fire Chief Stephen Salluce, Jr., Police Chief Samuel Mento, Interim Water Superintendent Christopher Gallagher, Chief Wastewater Treatment Plant Operator David Varade, Code Enforcement Officer Michael Ragaini, Planning Board Chairman Robert Van Valkenburg, Jr., Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Trustee Levine and seconded by Trustee Hanse. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. The motion carried.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nikki Berezna", written in a cursive style.

Nikki Berezna
Clerk