

Village of Coxsackie

Workshop Minutes

December 4, 2025

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Christopher Hanse, Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Deidre Meier.

Correspondence Received

Mayor Evans stated that the Village Board received a letter from Janet Dolan, of 50 Mansion Street, requesting a waiving of the late fee from her water/sewer account in the amount of \$13.44, due to the Post Office delivering the bill late.

Mayor Evans stated that the Village Board received a letter from Joe & Maria Failla, of 108 Ely Street, requesting a waiving of the late fee from their water/sewer account in the amount of \$85.26, due to missing the payment date since they were out of town.

Mayor Evans stated that the Village Board received a letter from Bridgette Fontaine, of 287 Mansion Street, requesting a waiving of the late fee from her water/sewer account in the amount of \$18.77, due to her automatic payment with her bank not properly processing.

Mayor Evans stated that the Village Board received a letter from Walter Cole, of 289 Mansion Street, requesting a consideration on his water/sewer bill, due to excessive water use because of a furnace malfunction.

Correspondence Sent

Mayor Evans stated that a letter was sent to Greene County Real Property Tax Service for unpaid taxes and unpaid water/sewer bills.

Water & Sewer Requests

Mayor Evans stated that the Village Board received a request from Janet Dolan, of 50 Mansion Street, requesting a waiving of the late fee from her water/sewer account in the amount of \$13.44, due to the Post Office delivering the bill late.

After deliberation, it was determined that this would be added as an agenda item for approval at the December 8th Board Meeting.

Mayor Evans stated that the Village Board received a request from Joe & Maria Failla, of 108 Ely Street, requesting a waiving of the late fee from their water/sewer account in the amount of \$85.26, due to missing the payment date since they were out of town.

After deliberation, it was determined that this would be added as an agenda item for approval at the December 8th Board Meeting.

Mayor Evans stated that the Village Board received a request from Bridgette Fontaine, of 287 Mansion Street, requesting a waiving of the late fee from her water/sewer account in the amount of \$18.77, due to her automatic payment with her bank not properly processing.

After deliberation, it was determined that this would be added as an agenda item for approval at

the December 8th Board Meeting.

Mayor Evans stated that the Village Board received a request from Walter Cole, of 289 Mansion Street, requesting a consideration on his water/sewer bill, due to excessive water use because of a furnace malfunction.

After deliberation, it was determined that the Board will need to wait until after the January 2026 water/sewer billing, in order to determine how many gallons were used, and subsequently, what Mr. Cole has been charged.

Police Sergeant Position

Mayor Evans stated that the Village Board needs to consider approving Frank Harris as a Police Sergeant.

After deliberation, it was determined that this would be added as an agenda item for approval at the December 8th Board Meeting.

Dumpsters

Mayor Evans stated that the Village Board needs to discuss limiting where dumpsters can be placed. For example, not next to the road.

Sunset Boulevard

Mayor Evans stated that the Village Board needs to discuss options for slowing traffic on Sunset Boulevard.

After deliberation, it was determined that contacting Creighton-Manning Engineers for consultation on speed issues on Sunset Boulevard, and parking/setback issues at Mansion Street & Washington Avenue, would be added as an agenda item for approval at the December 8th Board Meeting.

Crosswalks

Mayor Evans stated that the Village Board needs to discuss concerns raised about setbacks around crosswalks.

After deliberation, it was determined that sending a letter to the NYS DOT Regional Traffic Engineer, requesting the DOT to provide signs, striping, or both, for all of the crosswalks they installed, to comply with the 20 ft. setback per law, would be added as an agenda item for approval at the December 8th Board Meeting.

Water Superintendent Position

Mayor Evans stated that he would like to recommend that the Board consider promoting Water Treatment Plant Operator, Chris Gallagher, to the position of Water Superintendent.

The Board Members agreed, with the understanding that Mr. Gallagher would start out making \$5,000.00 less than the previous Water Superintendent, Adelord Preville, for a probationary period of 3 months. After the 3 months concludes, the Board can consider giving Mr. Gallagher the \$5,000.00 raise.

After deliberation, it was determined that this would be added as an agenda item for approval at

the December 8th Board Meeting.

July 4th Fireworks and Band

Mayor Evans stated that the fireworks for July 4th are all set. He also received a contract today from The Ultimates, which is a band looking to play that evening. The Board needs to approve signing the contract.

After deliberation, it was determined that this would be added as an agenda item for approval at the December 8th Board Meeting.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Fire Chief Stephen Salluce, Jr., Police Chief Samuel Mento, Interim Water Superintendent Christopher Gallagher, Chief Wastewater Treatment Plant Operator David Varade, and Planning Board Chairman Robert Van Valkenburg, Jr.

The following Department heads were excused: Department of Public Works Superintendent Scott Martell, Code Enforcement Officer Michael Ragaini, Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

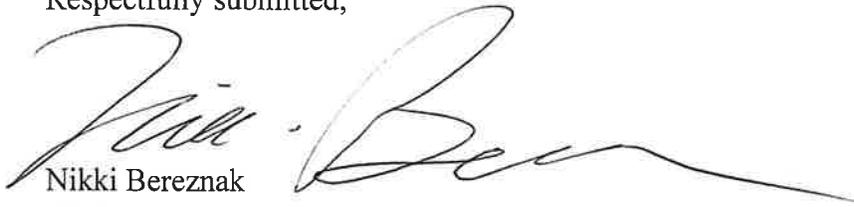
All Department head monthly reports are on file with the Village Clerk.

Mayor Evans stated that he would just like to remind everyone that the Parade of Lights is Friday, December 5th with line up on Kings Road at 6:00 p.m., and stepping off at 7:00 p.m. The parade route is from Kings Road, proceeding down Mansion Street, and ending on Reed Street. He said that the Breakfast with Santa at Hose Company #3 firehouse is Sunday, December 7th, before the Christmas by the River event. Christmas by the River is from 11 a.m. to 4 p.m. There is a concert at 4:30 p.m. at the Wire Event Center.

A motion to adjourn the meeting was made by Trustee Irwin and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,


Nikki Berezna
Clerk