

Village of Coxsackie

Workshop Minutes

January 8, 2026

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Deidre Meier. Trustee Christopher Hanse was absent.

**Correspondence Received**

A memo was received from Roemer, Wallens, Gold & Mineaux stating that the 2026 IRS mileage reimbursement is increasing to 72.5 cents per mile, effective January 1, 2026.

A Report Summary received from the New York State Department of Health stating that the Water System has passed Inspection.

**Correspondence Sent**

A letter was sent to the New York State Department of Transportation regarding the marking of crosswalks with a 20 ft. setback.

**Water & Sewer Requests**

Mayor Evans stated that the Village Board received a request from CRM Management, of Bethany Village on Mansion Street, requesting a waiving of their late fees from their water/sewer account for the past two quarters totaling the amount of \$3,753.75, due to an issue with their third-party payment processing company.

After deliberation, it was determined that the Board would approve refunding ½ of the penalties amount totaling \$1,876.83, and this would be added as an agenda item for approval at the January 12<sup>th</sup> Board Meeting.

Mayor Evans stated that the Village Board received a request from Mary Clark, of 9 Appleblossom Lane, requesting a waiving of her late fees from her water/sewer account in the amount of \$34.18, due to the post office damaging her bill and it getting delivered late.

After deliberation, it was determined that this would be added as an agenda item for approval at the January 12<sup>th</sup> Board Meeting.

Mayor Evans stated that the Village Board received a request from Thiee Dang, of the Nail Salon at 12165 Route 9W-Unit 2, requesting a 12-month, penalty-free, payment plan, in order to pay down their balance in their water/sewer account in the amount of \$5,903.58.

After deliberation, it was determined that this would be added as an agenda item for approval at the January 12<sup>th</sup> Board Meeting.

Mayor Evans stated that the Village Board received a request from Winstanley Enterprises, of 1 Van Bergen Drive (old Save-A-Lot), requesting a waiving of their late fees from both of their water/sewer accounts totaling the amount of \$239.50.

After deliberation, it was determined that this would be added as an agenda item for approval at the January 12<sup>th</sup> Board Meeting.

### **Sunset Boulevard**

Mayor Evans stated that the Village Board is seeking a proposal from Creighton Manning for options for slowing traffic on Sunset Boulevard.

### **Crosswalks**

Mayor Evans stated that the Village Board is seeking a proposal from Creighton Manning to address concerns raised about setbacks around crosswalks.

### **Code Enforcement Secretary**

Mayor Evans stated that the Village Board needs to schedule interviews with the two applicants for the Code Enforcement Secretary position. He will deliberate with both Trustee Irwin, the Building Department liaison, and Mike Ragaini, Building Inspector/Code Enforcement Officer, regarding scheduling a good date and time for these.

### **Code Enforcement Fees**

Mayor Evans stated that the Village Board needs to consider passing a Resolution in order to update the Building Department Fee Schedule.

After deliberation, it was determined that this would be added as an agenda item for approval at the January 12<sup>th</sup> Board Meeting.

### **2026 IRS Mileage Reimbursement**

Mayor Evans stated that the Village Board needs to increase the mileage reimbursement rate to 72.5 cents per mile, following suit with the IRS, effective back to 1/1/26.

After deliberation, it was determined that this would be added as an agenda item for approval at the January 12<sup>th</sup> Board Meeting.

### **Vermilyea Drainage Project-Riverside Ave.**

Mayor Evans stated that the Village Board needs to review and adopt the DEC permit and allocate money for this drainage project at 109 Riverside Avenue. The Board will seek quotes for this project.

### **Farmers' Market Report**

Nicole Schmitt, Farmers' Market Chairperson, stated that she asked to be here tonight in order to update the Village Board about plans and ideas for the 2026 season. She said that the 2025 season had lower attendance than the previous year. She believes that part of the problem is that there is less emphasis on the produce vendors, meat vendors, etc., and it started to feel more like a party atmosphere with most coming down just to purchase from that week's food truck, and not spend money at the vendor's booths. She has started to brainstorm different ideas for the 2026 season. She is looking to make a change in advertising, focusing more on showcasing vendors and products, rather than the food truck and music. She is also contemplating making a change to the cancellation/"no show" policy in the vendor application, to make it more of an incentive for vendors to show up every week. She said that last year there was an issue obtaining, and/or keeping, meat, and fresh dairy vendors. She is thinking about offering a 50% discount for new meat or fresh dairy vendors this year to make it more attractive. She said that the Farmers'

Market always enrolls in the SNAP program, which is used for purchasing produce, but last year, they did not deliver the coupons to be used until the last few weeks of the market. She is thinking of creating a "Vendor Passport" for attendees. This would give attendees an incentive to shop from more than one vendor. She is thinking that if purchases are made from 2 or more vendors, a discount could be given for food from the food truck. This cost could be offset by the food truck vendor fees. She said that last year there was a problem with yellow jackets down at the river.

The Mayor stated that if it continues to be a major problem this year, the Board could look into hiring a pest control company to take care of it.

Nicole Schmitt stated that she is also contemplating setting up transportation for the Farmers' Market. She said that maybe there could be a bus route to run people from further up in the village, down to the river, and back.

Mayor Evans stated that in years past, Coxsackie Transport used to run a bus loop from both Bethany Village, and the Village Building parking lot, down to the Farmers' Market, but they stopped having enough use to warrant its continuance.

Nicole Schmitt stated that she is looking to revamp the signs, banners, and flyers this year. She is also contemplating designing and ordering merchandise like bags and coozies.

Trustee Hanse arrived at 8:00 p.m.

### **Fire Department**

Mayor Evans stated that the Village Board needs to discuss and review the current Mutual Aid Agreement between the Village and Hose Company #3, and discuss various issues.

### **Department Head Monthly Reports**

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Code Enforcement Officer Michael Ragaini, Planning Board Chairman Robert Van Valkenburg, Jr., Historic Preservation Commission Chairperson Patricia Maxwell, Chief Wastewater Treatment Plant Operator David Varade, Water Superintendent Christopher Gallagher, Police Chief Samuel Mento, and Fire Chief Stephen Salluce, Jr.

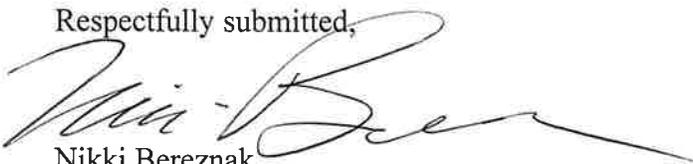
The following Department heads were excused: Department of Public Works Superintendent Scott Martell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Trustee Levine and seconded by Trustee Meier. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,



Nikki Berezna  
Clerk