

Village of Coxsackie

Workshop Minutes

February 5, 2026

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Christopher Hanse, Trustee Rodney Levine, and Trustee Deidre Meier. Trustee Katlyn Irwin was absent.

Correspondence Received

A letter was received from Agriculture and Markets stating that the Village's municipal shelter inspection received a satisfactory report.

An email was received from Sal Bevilacqua, of 254 Mansion Street, requesting consideration to credit sewer charges in the amount of \$899.26, due to a broken pipe in the basement, and none of the water from this incident entering the sewer system.

A letter was received from Capital Bicycle Racing Club requesting permission to hold the Annual Brinkerhoff Memorial Bicycle Races on April 11th & May 2nd, and requesting the assistance of the Coxsackie PD for traffic control.

Water & Sewer Requests

Mayor Evans stated that the Village Board received a request from Sal Bevilacqua, of 254 Mansion Street, requesting consideration to credit sewer charges in the amount of \$899.26, due to a broken pipe in the basement, and none of the water from this incident entering the sewer system.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Sunset Boulevard

Mayor Evans stated that the Village Board received a proposal from Creighton Manning for options for slowing traffic on Sunset Boulevard.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Crosswalks-Church Corners

Mayor Evans stated that the Village Board is received a proposal from Creighton Manning to address concerns raised about setbacks around crosswalks.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Code Enforcement Secretary

Mayor Evans stated that the Village Board needs to officially hire Tina O'Brien as Code Enforcement Secretary.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Vermilyea Drainage Project-Riverside Ave.

Mayor Evans stated that the Village Board needs to review and adopt the DEC permit and allocate money for this drainage project at 109 Riverside Avenue. The Board will seek quotes for this project.

Council on the Arts Office

Mayor Evans stated that the Village Board needs to discuss potentially using the Council on the Arts Office in the Village Building for the Code Enforcement files, storage, etc.

Wastewater Collection System Project

Mayor Evans stated that the Village Board needs to approve the recommendation from Delaware Engineering on the low bid from W.M. J. Kellar & Sons Construction for \$3,836,336.50. The Village has a \$2.9 million BIL Grant, leaving \$1.5 million to be financed. Construction will begin this summer.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Shared Services Agreement

Mayor Evans stated that the Village Board needs to consider approving a Shared Services Agreement with the Town of New Baltimore.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Capital Bicycle Racing Club

Mayor Evans stated that the Village Board needs to approve the Annual Brinkerhoff Memorial Bicycle Races on April 11th & May 2nd.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Delaware Engineering Professional Services Agreement Amendment

Mayor Evans stated that the Village Board received an Amendment to the Professional Services Agreement between the Village of Cossackie and Delaware Engineering for the Infiltration and Inflow (I&I) Improvement Project.

After deliberation, it was determined that this would be added as an agenda item for approval at the February 9th Board Meeting.

Department Head Monthly Reports

The following Department heads were excused: Clerk Nikki Bereznak, Code Enforcement Officer Michael Ragaini, Planning Board Chairman Robert Van Valkenburg, Jr., Historic Preservation Commission Chairperson Patricia Maxwell, Chief Wastewater Treatment Plant

Operator David Varade, Department of Public Works Superintendent Scott Martell, Water Superintendent Christopher Gallagher, Police Chief Samuel Mento, Fire Chief Stephen Salluce, Jr., and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

Trustee Katlyn Irwin arrived at 7:00 p.m.

The regular Workshop Meeting was adjourned at 7:00 p.m.

The Village Board transitioned from the regular monthly Workshop Meeting into a Fire Department Membership Meeting.

This meeting was to allow Fire Department members the opportunity to speak directly with the Village Board regarding any ideas they have for the future of the Fire Department, and to discuss various issues.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nikki Berezna", with a long horizontal flourish extending to the right.

Nikki Berezna
Clerk